

Shepherd's Hill Academy
EXAMPLE ICPC LETTER OF NEED

To whom it may concern, (Insert your ICPC Specialist's name)

Please find attached the ICPC form for my son, (child's name). Due to behavior issues that we have been working through for several years now, and after discussing this matter in length with licensed counselors, we believe that it is in my child's best interest to attend a therapeutic boarding school. We are interested in Shepherd's Hill Academy for this purpose.

Please let me know if you need any further information.

Thanks you so much for your assistance in this matter.

(Your name)

(Your contact information)