



Required Before Acceptance

The following four (4) items must be received in order for your child to be considered for acceptance.

- A fully completed enrollment application through BlueStep
- Any psychological evaluations, personality, social or educational testing
- A copy of your child's unofficial school transcripts and IEP (if applicable)

Required After Acceptance

- Upon acceptance, if you are enrolling from outside of the state of Georgia, your state's ICPC documentation must be processed. However, If you are enrolling from within the state of Georgia, you can skip this step.

The following items must be brought to registration on the day of enrollment.

- A Copy of immunization records
- Proof of Physical Exam given by a medical Doctor (Exam must be within 30 days prior to enrollment)
- Proof of last Dental Exam
- A front and back copy of your child's insurance card
- A front and back copy of your child's prescription card
- A front and back copy of Dental Card
- The primary prescription cardholders name, date of birth, and social security number
- A copy of your child's birth certificate
- A copy of your child's social security card
- If applicable, custody papers
- Approved correspondence list, family only please (form attached)
- If your child is on prescribed medications, we will need a 1 month supply or hard copy of a refill.
- If your child is on prescribed medications, we also need a written prescription of each prescribed medication.
- Check for "Essentials Account" (We require \$300.00 to be put in the student essential account)
- Please go over the "Needs List" to make sure you have everything on the list of items needed

Finalized On Enrollment Day

- Sign Contract accompanied by payment
- Sign Power of Attorney (supplied and notarized by SHA)
- Other various forms and documents will need your signature

***If your child takes prescribed medications please call Sanders Drugs Pharmacy (706-297-0111) and give them your name and a credit card number. Make sure you tell them your son/daughter will be at Shepherd's Hill Academy. They keep a card on file in their for our future purchases of prescribed drugs only.**

Sanders Drugs Pharmacy in Toccoa, GA (706) 297-0111

